

Amesbury Housing Authority
Regular Board Meeting
Mansion 2nd Floor Boardroom and Offices at 180 Main St.
Tuesday, October 13, 2015 at 10:00 AM
AGENDA

RECEIVED

15 OCT -8 PM 4:40

AMESBURY CITY CLERK

1. Reading of the Roll - Determination of Quorum
2. Review and approval of the Minutes the Regular Board Meetings of the AHA held Septe3mber 15, 2015, as presented.
3. Finances
 - a. Review and approval of monthly bills for Vendor payments issued by check for the subject reporting period.
 - b. Review and approval of payroll through reporting period
 - c. Budget for FY2015 reverted by DHCD. Working to resubmit with Fee Accountant adding new funding.
 - d. FEMA – Sign and Approve snowstorm emergency funds
 - e. Other financial matters
4. Federal Programs – Update of activities - Interim ED report:
 - a. Need to resubmit portions of Amesbury Housing Authority's 5 YEAR and ANNUAL PLAN as per Ellen Bradley
 - b. Interim Coordinator hired for Family/Medical/Maternity leave of Housing Choice Voucher Coordinator
 - c. Other matters
5. Update and discussion on Capital Improvement Plan – FISH #s assigned:
 - a. Heritage Towers:
 - i. Exterior Steel Doors – Work order has been issued and work to begin shortly
 - ii. Roof work order signed and ready for bid
 - iii. Electrical panel in laundry room – work completed
 - b. Heritage Vale – service disconnect –Finial Completion to be signed and sent to DHCD
 - c. Orchard Park, Heritage Vale, Powow Villa – multiple roofs – work order being prepared
 - d. Powow Villa, Orchard Park – paving project – work order being prepared
 - e. Update on other activities and relevant matters
6. Addressing Resident Concerns, protocols and responses.
7. Administrative Matters – Report of Executive Director
8. Next Board Meetings schedule to be held at 2nd Floor Boardroom of Mansion, 180 Main Street:
Regular Monthly meeting - Tuesday, November 17, 2015 AT 10 AM
Resume review – Began on October 8, 2015; Preliminary interviews week of 10/12
Interviews with prospective new EDs to be held week of October 19 with final interview on October 26, 2015
9. Adjourn

