

**ESSEX COUNTY REGIONAL COMMUNICATIONS CENTER
FINANCIAL ADVISORY BOARD MEETING**

AGENDA

Place of Meeting: Topsfield Town Library
One South Common Street
Topsfield, MA 01983

Date and Time: December 18, 2015
08:00 am

1. Presentation of Draft FY17 Operating Budget, Director
Potential Specification Development for New Software, via Grant

Revenue Drivers: grants, cherry sheet, communities take back certain costs,
growth (fire service, whole communities, CMED), Sheriff's contributions

Cost Drivers: staffing efficiencies, reduce cost of goods and services, additional relief
in fringe/indirect charges, reduction of services to standardize and align with best
practices
2. Community-specific Funding Requests
Break out Ongoing Costs and Determine which Categories will Continue in FY17

Director's Guidance Relative to Which Services are Normally Provided by a Regional
Center
3. Status of Scheduling and Reverse 911 Software Funding and Procurement
Potential Inclusion of Costs or Portion Thereof in FY17 Budget
4. Potential Inclusion of Audit Costs in FY17 Budget
5. Items that Could not be Reasonably Anticipated by the Chairman until After the Meeting
Posting Deadline

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